

Property Clearance Checklist

- Notified JLS of date and time of property clearance, with 2 points of contact
- Removed any sensitive documents (e.g. bank statements, personal data, passports and driving licences)
- Notified JLS whether before and after photos are required
- Marked or made aware of any items requiring particular care (e.g. sentimental items that you would rather go to charity or recycled than land-fill)
- Considered whether and refurbishments required (e.g. cleaning, new carpet, decorating)
- Notified JLS of any potentially hazardous items or areas
- Notified JLS of location of any fuse-boards, stop-cocks
- Made sure to check any 'hidey-hole' locations (e.g. loft) for any valuables/cash
- Made sure there are no prohibited items:
 - Oil, chemicals or medical waste
 - Explosives, ammunition or weapons
 - Petrol, fuel, petrol filled machinery
 - Asbestos
 - Gas or compressed bottles
 - Building materials